



ITACA

Innovative Training centre
for Advanced third level Course
in Azerbaijan



Co-funded by the
Erasmus+ Programme
of the European Union

INTERMEDIATE MEETING

*Management Board - Steering Committee –
Didactic Board*

Roma, IT - May 29-31, 2023

CBHE+ Project – ITACA

Roma, IT, May 29-31, 2023

AGENDA

29/05/2023

Morning session

Sapienza University, Faculty of Industrial and Civil Engineering, Library “E. Mariani”, Dept. Chemical Engineering Materials Environment, Via Eudossiana 18, Roma, Italy.

9:00 - 9:30 **Institutional Greetings**

Prof. Paolo De Filippis (Head of Department) - Prof. Luca Di Palma (Grant Holder ITACA)

9:30 - 10:00 **ITACA Meeting introduction and updates – Activity monitoring**

(L. Di Palma, Sapienza University, coordinator ITACA Project)

10:00 - 11:00 **Research project report presentation and discussion on TC - Part I**

(Chairman: J. Gonzalez-Lopez, UGR, presentation by: AzUAC, BEU, BHOS, BSU)

11.00 - 11.30 *Coffee Break (offered by Sapienza)*

11:30 - 12:00 **Research project report presentation and discussion on TC - part II**

(Chairman: J. Gonzalez-Lopez, UGR, presentation by: AzUAC, BEU, BHOS, BSU)

12:00 – 13:00 **Review and evaluation of dissemination activities – WP 11**

(Chairman: F. Aliyev, AzUAC)

- Project handbook

13:00 – 14:00 *Free time for Lunch*

Afternoon session

Sapienza University, Faculty of Industrial and Civil Engineering, Library “E. Mariani”, Dept. Chemical Engineering Materials Environment, Via Eudossiana 18, Roma, Italy.

14:00 - 15:30 **Discussion on the second edition of the Advanced Course**

(Chairman: J.L. Nielsen, AAL, Head of ITACA Didactic Board)

- Stakeholders role and involvement

15.30 - 16.00 *Coffee Break (offered by Sapienza)*

16:00 - 17:00 Discussion and details on next events and launch of the organization activities

- Thesis discussion in Baku (July 2023)
- Workshop on Environmental Remediation in Baku (September 2023)
- Final public conference (WP11, D11.6) and final meeting (November 2023)

(Chairman: L. Di Palma, Sapienza University – R. Guliyeva, BHOS)

30/05/2023**Morning session**

Sapienza University, Faculty of Industrial and Civil Engineering, Library “E. Mariani”, Dept. Chemical Engineering Materials Environment, Via Eudossiana 18, Roma, Italy.

09:30 – 10:00 Financial reporting: instructions on next reporting steps

(Chairman: L. Di Palma, A. Iannone, Sapienza University)

10:00 – 11:00 Quality and monitoring: project evaluation and comments by the Advisory Board

(Chairman: A. Chianese, Advisory Board)

- Quality sheets presentation by WP leaders
- Student questionnaires

11:00 - 11:30 *Coffee Break (offered by Sapienza)*

11:30 - 12:00 Bilateral agreements and other project outputs

(Chairman: L. Di Palma, Sapienza University)

12:30 - 13:00 Discussion on a joint proposal of new project to be submitted in the framework of EU funded call (WP8, D8.4) – Part I – Topic selection and proposal

(Chairman: C. Varrone, AAL)

13:00 – 14:00 *Lunch offered by Sapienza*

Afternoon session

Sapienza University, Faculty of Industrial and Civil Engineering, Library “E. Mariani”, Dept. Chemical Engineering Materials Environment, Via Eudossiana 18, Roma, Italy.

14:00 – 15:00 Discussion on a joint proposal of new project to be submitted in the framework of EU funded call (WP8, D8.4) – Part II – Meeting of the appointed committee

(Chairman: C. Varrone, AAL)

15:00 - 17:00 Financial reporting: documents check and training for administrative staff*

(Chairman: A. Iannone, Sapienza University)

*(meeting room of the Department of Chemical Engineering Materials Environment)

31/05/2023

Morning session

Sapienza University, Faculty of Industrial and Civil Engineering, Library “E. Mariani”, Dept. Chemical Engineering Materials Environment, Via Eudossiana 18, Roma, Italy.

09:30 – 10:30 Project Final report
(Chairman: L. Di Palma, Sapienza University)

10:30 – 12:00 Discussion about ITACA students research
(consortium members)

12:00 - 13:00 Wrap-up and closing of the General Meeting

13:00 – 14:00 *Free time for Lunch*

Afternoon session

Sapienza University, Faculty of Industrial and Civil Engineering, Meeting room of the Department of Chemical Engineering Materials Environment), Via Eudossiana 18, Roma, Italy.

14:00 - 17:00 Bilateral meetings with the Coordinator and Sapienza Administrative Officer for specific issues